

## Bank reconciliation – pro forma

Name of smaller authority: BRADLEYS BOTH PARISH COUNCIL

County area (local councils and parish meetings only): NORTH YORKSHIRE

Financial year ending 31 March 2018

Prepared by \_\_\_\_\_ Mags Smith \_\_\_\_\_ Clerk \_\_\_\_\_ (Name and role)

Date 14<sup>th</sup> May 2018

Balance per bank statements as at 31 March 2018:	£	£
Current Account	7492.78	
Deposit Account	13829.61	
		<u>21322.39</u>
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 2018		
Cheque No. 1164	£65.00	
Cheque No. 1364	£386.80	
		<u>451.80</u>
Add: any un-banked cash at 31 March 2018		
		<u>20870.59</u>

Net balances as at 31 March 2018 (Box 8) 20870.59

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	21840.65
Add: Receipts in the year	21101.77
Less: Payments in the year	22071.83
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>20870.59</u>