

BRADLEYS BOTH **PARISH COUNCIL**

Minutes of the Annual meeting of Bradleys Both Parish Council held in Bradley Methodist Chapel school room, 3 Lidget Road, Bradley. BD20 9DS on Tuesday 11th May 2022 at 7.30pm.

Present:

Cllr Cohn (Chair), Cllr Binns, Cllr Bruce, Cllr Coulson, Cllr Slade, Cllr Smith
County Councillor Andrew Brown
Mags Smith - Clerk

01.22 Election of Chair for 2022/23

Resolved: That Cllr Cohn is elected as Chair for 2022/23.

02.22 Election of Vice Chair for 2022/23

Resolved: That Cllr Coulson is elected as Vice Chair for 2022/23.

03.22 Apologies and reasons for absence.

Apologies received from Cllr Dancer

Resolved: Reason for absences approved.

04.22 To permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or, to sign their Declaration before or at the next ordinary meeting of the Council.

Resolved: That Cllr Dancer is permitted to sign her Declaration of Acceptance of Office at the June meeting.

05.22 Recording of Council meetings

The right to record the meeting were noted.

06.22 To receive any declaration of interest.

No declarations of interest were received.

07.22 To approve the Minutes of the Parish Council meeting held on Tuesday 19th April 2022

Resolved: That the Minutes of the Parish Council meeting of 19th April 2022 were approved.

08.22 Public Participation.

No members of the public were present.

09.22 Reports from County Councillors

Councillor Brown apologised for not attending the Annual Parish meeting in April, and thanked residents who voted for him in the recent election. He explained that District Councillors would carry on until May 2023 when North Yorkshire County Council becomes North Yorkshire Council. Each Councillor would have one seat on Committees and he is hoping to be part of the county wide planning committee. There is likely to be a Mayor for North Yorkshire & York.

Cllr Brown reported that the area has hosted some Ukrainian families, 3 in Lothersdale and 1 in Cononley who have been treated well by local organisations and the communities. Finally the canalside development should now be underway following the long delay.

10.22 To consider any planning applications received.

10.22.01 New Planning Applications –

2022/23730/FUL - Change of use of property from class B1 (live/work) to class C3 dwelling - Low Barn Keighley Road Low Bradley.

Resolved: The Parish Council objects to this application as it could set a precedent for properties to change use from working to dwelling resulting in fewer employment opportunities.

Signed:

Date:

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2022/23870/FUL - Construction of a substation - Unit 4 Millennium Road Airedale Business Centre Skipton.

Resolved: The Parish Council has no objections to this application.

Resolved: The Parish Council agreed to discuss two applications that were submitted after the agenda went out.

2022/24014/HH - Remodelling of existing dwelling to EnerPHit-standard, including: extensions to existing building; alterations to roof height, appearance and material; internal reconfiguration; changes to external fenestration appearance and materials; replacement, new and repositioned windows and doors, and; partial-demolition. - Gilders Skipton Road Low Bradley

Resolved: The application includes both a significant extension and an increase in roof height and the resulting volume and massing will dominate, and be out of keeping with its surroundings. There is also the potential of reduced screening if trees have to be removed. There are concerns that the Parish Council has not been able to view a planning design and access statement, nor a sustainable design and construction statement, neither of which have been submitted with this application.

2022/24025/FUL - Proposed B8 storage building - Land At Mill Lane Low Bradley

Resolved: The design is a significant improvement on the previous application. However, the Parish Council is concerned that whilst the application site is currently screened by a the hedge running along the north side of Mill Lane and then up the east side of High Bradley Lane (and which itself appears to be of considerable antiquity judging by the number of species growing there), it will at some point become necessary to lay that hedge in order to ensure its continued survival. The proposed development will then become much more conspicuous. The site also lies just within the Low Bradley conservation area and the listed Corn Mill. The Parish Council would wish to be reassured that this development will not become a precedent for further erosion of the conservation area

10.22.02 Applications granted –

2022/23659/VAR Application for variation of condition no 2 (Approved Plans) on approved application referenced 2020/21688/FUL. - On Land To Rear Of Westfield House , Matthew Lane, - Noted

10.22.03 Applications Refused - None

10.22.04 To consider any other planning issues. – None

11.22

Financial Report.

To approve Financial Report and payment schedule for May 2022

Current Account as 1/05/2022 £17,712.07

Deposit Account as 1/05/2022 £13,886.07

Scott McLuckie (repairs to play fence)	25/04/2022	125.00	IB148	35
F. Plumridge (grasscutting)	27/04/2022	170.00	IB149	22
NYCC Street light energy	27/04/2022	177.07	IB150	24
Glyn Broomhead (internal audit)	29/04/2022	100.00	IB151	30
HP ink account	30/04/2022	12.49	IB152	21
Adobe Editing suite	18/04/2022	15.17	IB152	21
EON (public toilet electric)	03/05/2022	36.73	DD	26

Signed:

Date:

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Business Stream (water toilets)	27/04/2022	40.62	IB157	26
Boundless broadband	01/05/2022	29.99	DD	25
half year precept for Village Hall	01/05/2022	750.00	IB153	34
M. Smith (May salary)	25/05/2022	466.28	IB156	20
Jubilee donation for events	17/05/2022	340.00	IB154	43
Convenience Hire (2xportaloo's)	17/05/2022	160.00	IB155	43
Eon (Pavilion electric)	09/05/2022	119.28	DD	41

Total £2542.63

Resolved: That the Financial Report and Payment Schedule for May 2022 was approved.

12.22 To note the Annual Internal Audit Report.

The Annual Internal Audit Report was noted.

13.22 To approve the Bank Reconciliation Statement for 2021/22

Resolved: That the Bank Reconciliation Statement for 2021/22 was approved.

14.22 To approve the Annual Governance Statement (Section 1) for 2021/22

Resolved: That the Annual Governance Statement (Section 1) for 2021/22 was approved.

15.22 To approve the Annual Accounting Statement (Section 2) for 2021/22

Resolved: That the Annual Accounting Statement (Section 2) for 2021/22 was approved.

16.22 To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils.

Resolved: That the dates for publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 & the Transparency Code for Smaller Local Councils were approved.

17.22 To review and approve Standing Orders and Financial Regulations

Resolved: That the Standing Orders and Financial Regulations were reviewed and approved.

18.22 To review and approve the use of Bank Transfer and Direct Debit payments.

Resolved: That the details for Bank Transfer and Direct Debits payments were reviewed and approved.

19.22 To approve two Councillors to conduct the Internal Audit for this year.

Resolved: That Cllr Binns and Cllr Bruce will conduct the Internal Audit for this year.

20.22 To appoint up to two Councillors to attend the YLCA Craven Branch meetings and to represent the council as voting representatives at those meetings.

Resolved: That Cllr Smith will represent the Parish Council at YLCA Craven Branch meetings.

21.22 To approve a Member to lead the Footpath Committee.

Resolved: That Cllr Slade will lead the Footpath Committee.

22.22 To receive an update on the Queen's Platinum Jubilee events in the village.

Signed:

Date:

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Planning for the events for the Queen's Jubilee are going well. The programme is on the website and on Facebook. Invitations for the Afternoon Tea at the Village Hall on Sunday 5th June have been sent out to elderly residents. There is a link on the website to book free tickets for the film (Peter Pan) on Saturday 4th June. Musicians for the Picnic in the Park are lined up and volunteers sourced to help with erection of the stage/marquee.

23.22 To consider any items at the Amenities Area

• Electric Vehicle Charging Point

Cllr Cohn had previously circulated answers to the questions on the Electric Vehicle charging point at the canal car park and the village hall. A solicitor will be required to go over the contract when received. Details of marking out the bays and overnight parking signs will be needed.

Resolved: That the Parish Council goes ahead with the installation of the Electric Vehicle Charging point at the canal car park once the final contract is approved.

24.22 To consider items brought forward from the Annual Parish meeting.

Cllr Dancer and Cllr Cohn had a meeting with Highways and it was agreed to carry out a speed survey in the village.

It was suggested that volunteers may be able to help with the sweeping of the pavements affected by falling leaves in Autumn. A request on Facebook later in the year could establish a rota.

25.22 To consider any items regarding the Pavilion and Playing field.

- Following vandalism the four lights above the veranda at the Pavilion have been replaced with LED lights. The surrounding burnt area of the roof will be repaired.
- The handrail for the steps will be erected this month.
- Cllr Binns has checked on the wooden poles at the playground and suggests a metal strapping collar. A piece about the vandalism, including the costs of repairs, will be placed in the next Bradley News.
- Consider signs 'No bikes, No skateboards', it was likely that these would be ignored.
- The back wall has been repaired and a quote of £500 to take down and rebuild the large gap has been received. Cllr Binns will check the repairs and the quote will be considered at the next meeting.

26.22 To consider any Environment Issues.

Cllr Slade reported that the In Bloom group has made plans to tackle the corner plot at the village hall car park. This would include a gabion wall down the side with a hedge at the neighbour's side. The wall will replace the laurel hedge which will be removed, the beech hedge at the front will stay. Bradley In Bloom are applying for a Lottery grant for the work so no funds are required from the Parish Council.

Resolved: The Parish Council is happy with the plans and would like confirmation of the proposal.

- The In Bloom plant sale was a success with £600 raised.
- The plans for the Oak tree to commemorate the Queen's Jubilee on Thursday 2nd June are going well. A sign has been designed along with a sign at the Village Hall to point people in the direction of the Community Garden.
- Cllr Coulson is meeting the Chair of Bradley In Bloom to discuss the plans for the cemetery field. Yorgreen are funding the fruit trees for the field. Burial plots need to be specified.
- There is a strip of land behind the toilet block at the playing field which had been suggested that trees are planted there, any surplus hedges from the cemetery plot could be used on this strip against the fence of the new houses.

27.22 Correspondence and items brought forward by the Chair.

Signed:

Date:

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- Invite to the installation of Revd Mike Green as Vicar to Kildwick, Cononley and Bradley. – Cllr and Mrs Binns will attend the ceremony.
- Cllr Slade asked if CDC could now give a definitive answer to the question of solar panels in the conservation area. The Clerk will ask Cllr Brown to assist in getting clarification and once received it should be advertised in the Bradley News.
- The graphics have been put into the NDP and a further check on them is being carried out before it is submitted to CDC to ask if SEA/HRA reports are required.

28.22 Date of next meeting
Tuesday 21st June 2022 7.30pm at Bradley Methodist Chapel schoolroom

There being no other business the meeting was closed at 9.25pm

Signed:

Date: