

BRADLEYS BOTH **PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held in Bradley Village Hall on Tuesday 18th May 2021 at 7.30pm.

Present:

Cllr Cohn, (Chair), Cllr Booth, Cllr Dancer and Cllr Wood.
Ward Councillor Andy Brown (from 8pm)
Sam Berry
Edward Coulson
Andrew Binns
Mags Smith - Clerk

- 01.21 Election of Chair for 2021/22**
Resolved: That Cllr David Cohn is elected Chair for 2021/22
- 02.21 Election of Vice Chair for 2021/22**
Resolved: That Cllr Steven Wood is elected Vice Chair for 2021/22
- 03.21 Co-option of Candidate for the current vacancy**
Due to the resignation of Cllr Berry and following Cllr Barron's resignation at the last meeting, there were two vacancies and two Candidates.
Resolved: That Edward Coulson and Andrew Binns were elected to the Parish Council.
Cllr Binns signed the Declaration of Office.
Resolved: That Cllr Coulson will sign the Declaration of Office at the next meeting in June.
- 04.21 To receive apologies and approval of reason for absence.**
Apologies received from Cllr Slade (away on business) and District Councillor Mulligan (work commitment)
- 05.21 Recording of Council meetings**
The right to record the meeting was noted.
- 06.21 To receive any declaration of interest.**
There were no declarations of interest.
- 07.21 To approve the Minutes of the Parish Council meeting held on Tuesday 20th April 2021**
Resolved: That the Minutes of the Parish Council meeting of 20th April 2021 were approved.
- 08.21 Public Participation.**
There were no members of the public present.
- 09.21 Reports from District and County Councillors**
- 09.21.01 Cllr Patrick Mulligan – NYCC
In the absence of Cllr Mulligan, no report was given.
 - 09.21.02 Cllr Andrew Brown – CDC
Cllr Brown reported that there were 13/100,000 Covid cases in Craven, 50 /100,000 in Pendle and Bradford but 350/100,000 in Bolton, so caution is advised.
Craven District Council has resumed face to face meetings
CDC Planning Committee decided on the application for 42 houses on Broughton Road. Cllr Brown asked about green energy as the application had no electric charging points and all the houses have gas boilers. The developer said he would have been happy to include green energy in his application but was not asked to do so.
- 10.21 To consider any planning applications received.**
10.21.01 New Planning Applications – None

Signed:

Date:

BRADLEYS BOTH **PARISH COUNCIL**

10.21.02 Applications granted –

2021/22590/HH - Removal of dilapidated garden shed and erection of garden room in rear garden. - Combing Mill Cottage 8 Silsden Road.

10.21.03 Applications Refused - None

10.21.04 To consider any other planning issues. –

2021/22402/HH Grasmere House has now been demolished as the foundations could not take the extra floor. The owner intends to rebuild on the footprint to the approved planning application.

A condition attached to the application with regard to materials will need approval from the Planning Officer.

Resolved: That Cllr Coulson and Cllr Binns will compose the Parish Council's comments on the materials.

2021/22633/HH Greenfield, Main Street.

Cllr Brown has called this application in to the Planning Committee as it looked like it would be recommended for approval. He would like a site visit with the Parish Council to consider the application. A meeting with Cllr Slade will be arranged on his return and before the Planning Committee meeting.

11.21 Financial Report.

To approve Financial Report and payment schedule for May 2021

Current Account as 31/04/2021 £18,269.65

Deposit Account as 31/03/2021 £13,872.19

Bradley In Bloom	29/04/2021	200.00
Boundless Broadband	01/05/2021	29.99
Yorkshire Water (Pavilion)	04/05/2021	2.64
Yorkshire Water (Toilet Block)	04/05/2021	30.76
Glyn Broomhead (audit)	30/04/2021	100.00
Adobe Editing suite	26/04/2021	15.17
HP Ink account	02/05/2021	9.99
M. Smith (May salary)	25/05/2021	478.14
M Smith expenses	30/04/2021	53.77
F. Plumridge (grass cutting)	18/04/2021	320.00
Eon (Pavilion electric)	18/04/2021	87.00
Bowland Tree Consultancy	13/05/2021	657.00
NYCC Street light energy	10/05/2021	166.68

Total £2151.14

Resolved: That the Financial Report and Payment Schedule for May 2021 is approved.

12.21 To note the Annual Internal Audit Report. - Noted

13.21 To approve the Bank Reconciliation Statement for 2020/21

Resolved: That the Bank Reconciliation Statement for 2020/21 was approved.

14.21 To approve the Annual Governance Statement (Section 1) for 2020/21

Resolved: That the Parish Council approves Section 1 of the Annual Governance Statement 2020/21 on page 5 of the Annual Governance & Accountability Return 2020/21

Signed:

Date:

BRADLEYS BOTH **PARISH COUNCIL**

15.21 To approve the Annual Accounting Statement (Section 2) for 2020/21

Resolved: That the Parish Council approves Section 2 - Accounting Statement on page 6 of the Annual Governance & Accountability Return 2020/21

16.21 To review and approve Standing Orders and Financial Regulations
(previously circulated)

- i. Review of inventory of land and assets including buildings and office equipment; **No change**
- ii. Confirmation of arrangements for insurance cover in respect of all insured risks; **Long term policy renewed 2021 (3 year term)**
- iii. Review of the council's and/or staff subscriptions to other bodies;
Standard Practice: YLCA subscription
ICO Subscription
- iv. Review of the council's complaints procedure;
Standard Practice
- v. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
Standard Practice
- vi. Review of the council's policy for dealing with the press/media;
Standard Practice
- vii. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
Third Tuesday of the month

Resolved: That the Standing Orders and Financial Regulations were approved

17.21 To approve two Councillors to oversee the Internal Audit check once a year.

Resolved: That Cllr Dancer and Cllr Binns will oversee the Internal Audit check for 2021

18.21 Amenities Area

- To receive an update from Northern Power Grid to move the electric pole at the Amenities area. – No update received.
- Sign for car park. – The Contractor is busy at the moment and not sent the quote.
- Update on the picnic benches and tables and financial report of total raised. – The fundraising group would like the Parish Council to fund the relaying of the bases and the fixing of the benches. Quotes will be obtained.

20.21 To consider any Environment Issues.

- Bradley In Bloom update – The group has reported their meeting with William and Andrew with regard to the wilding of the verges. No further work will be carried out until a meeting with Yorkshire Dales Millennium Trust who will survey the area in July. Signs about the wilding have been ordered.
- Tree survey update – The findings of the tree survey were noted and will be scheduled for a review in 18 months.

21.21 To receive an update on the A1J funding. Cllr Dancer has been in touch with Stirton Parish Council who have been successful in their bid to reduce the speed in their village and are happy to work with the PC on the project. Cllr Dancer is arranging a meeting with their representative and with someone from 95 Alive, Traffic Bureau

22.21 To receive an update from the Footpath Committee.

There were no new issues to report, Cllr Wood is liaising with Sam and William to contact landowners. The next guided walk will be ready for the Newsletter at the end of June.

Signed:

Date:

BRADLEYS BOTH **PARISH COUNCIL**

- 23.21 To receive an update on the Neighbourhood Development Plan.**
CDC have sent further comments which they say will be the last. Once they have been considered, they will update the SEA/HRA reports. David Snelson is working through the comments.
- 24.21 Correspondence and items brought forward by the Chair.**
- Request for Woolers for the PC to suggestion a name for the development at Langroods Farm - There were no suggestions at the moment but Cllrs will consider and inform the Clerk.
 - Items for Bradley News by 18th June for distribution on 1st July – Noted
The Bradley Show schedule will be included with the newsletter in June.
- 25.21 Date of next meeting**
Tuesday 15th June 2021 Venue to be confirmed, likely to be the Methodist Church.

There being no further business the meeting closed at 21.10pm

Signed:

Date: