

BRADLEYS BOTH **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held remotely by Zoom video conferencing on Tuesday 15th September 2020 at 7.30pm. (held remotely due to COVID 19 restrictions)

Present:

Cllr Cohn (Chair), Cllr Barron, Cllr Berry, Cllr Dancer, and Cllr Wood.
Mags Smith - Clerk
Ward Councillor Brown
5 Members of the Public

97.20 To receive apologies for absence.

Apologies received from Cllr Booth, Cllr Slade and District Councillor Patrick Mulligan

98.20 Recording of Council meetings

The participants were informed that the meeting was being recorded and the recording would be kept for 14 days.

99.20 To receive any declaration of interest.

Cllr Barron declared an interest in agenda item 113.20 –Update on the NDP.

100.20 To approve Minutes of the meeting held on the Tuesday 18th August 2020

Proposed by Cllr Barron,
Seconded by Cllr Wood, and

Resolved: That the Minutes of the meeting held on 18th August 2020 were approved.

101.20 Adjournment for Public enquiries

The Manager of Embsay Junior Football Club apologised for not informing the Parish Council that they were resuming matches, they assured that they had carried out a risk assessment in line with the guidelines from the FA and would send a copy of the Parish Council.

Proposed by Cllr Barron,
Seconded by Cllr Dancer, and

Resolved: That the use of the playing field by Embsay Jnr Football Club be renewed for a further season.

Bradley FC games are suspended at the moment. Their first game is due to be 25th Sept they will not be using the changing rooms. The Cricket Club's last game is on 19th Sept and they will ensure the toilet block is cleaned and ready for use by the other groups.

Agenda item 110.20 was brought forward

110.20 To consider items brought forward from the Cricket Club

- **Contract for playing field grass cutting**

The Parish Council would like further information on the number of cuts and a breakdown of the areas cut. It is not necessary to cut the wooded area and it could be left to grow.

- **A request from the Cricket Club to have a lease in order to apply for grants**

- **To form a Sports & Social Club**

The Football Club has not had a meeting to discuss the proposal yet. These two items deferred for the moment.

102.20 Reports from County and District Councillors

102.20.01 In the absence of Councillor Mulligan no report given.

102.20.02 Councillor Brown reported that Craven was in the top 10 of areas where Covid was on the rise.

Signed:

Date:

BRADLEYS BOTH **PARISH COUNCIL**

Two planning applications had been turned down (Hellifield and Farnhill). The application for retail at the Skipton Ford site is to go to the Planning Committee.

He gave details of the re-organisation of the Councils consultation and warned that the 2021 elections may not go ahead as the efforts of the leadership are now on the re-organisation.

103.20 To consider any planning applications received.

103.20.01 New Planning Applications - None

103.20.02 Applications granted –

2020/21688/FUL New detached dwelling

Location: On Land To Rear Of Westfield House , Matthew Lane

Granted with conditions. - Noted

2020/21951/TCA Fell 4 no. Ash Trees.

Bradley Village Hall , Lidget Road, Low Bradley, Keighley, BD20 9D

This application is granted but 2 of the 4 trees are not suffering from ash dieback so could be left for another year or two, but if it saves money to fell all 4 together that would be acceptable.

103.20.03 Applications Refused - None

103.20.04 To consider any other planning issues.

Proposed by Cllr Wood,

Seconded by Cllr Dancer, and

Resolved: That the Parish Council pays for the trees to be felled and quotes will be sourced.

104.20 Financial Report.

To approve Financial Report and payment schedule for September 2020

Current Account as 03/09/2020 £29,685.18

Deposit Account as 31/08/2020 £13,865.20

Adobe editing suite (July)	26/07/2020	15.17
Adobe editing suite (Aug)	26/08/2020	15.17
HP InkAccount	30/08/2020	7.99
Replacement key (2keys for filing cab)	25/08/2020	8.95
F. Plumridge (clearing beck)	19/08/2020	338.00
GHD Livigunn (bal of car park work)	25/08/2020	870.00
D. Cohn (2 x filing cabinets)	14/08/2020	75.00
IMS Ltd (repair to playground floor)	26/08/2020	216.00
Eon (toilet electrics)	03/09/2020	38.38
M. Smith (Sept salary)	25/09/2020	354.60
Zoom remote meeting	13/09/2020	14.39
HMRC (PAYE July-Oct)	18/09/2020	209.80

Total: £2,163.45

Proposed by Cllr Barron,

Seconded by Cllr Dancer, and

Resolved: That the Financial Report and Payment Schedule for September 2020 is approved.

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BRADLEYS BOTH **PARISH COUNCIL**

105.20 To approve an amendment to Financial Regulations

To amend Section 6 of the Financial Regulations to facilitate the use of Internet Banking payments. (circulated)

Proposed by Cllr Cohn,

Seconded by Cllr Wood, and

Resolved: That the amendments to the Financial Regulations to include internet banking is approved.

106.20 To receive an update on the Amenities car park and quotations for tarmacking the surface and quotation for a sustainable drainage system.

There are 3 elements to the car park project:

1. Tarmacking the car park will cost £11,750 and could be completed in 4/5 weeks
2. To install a sustainable drainage system
3. To narrow the entrance by extending the wall on the left side and to curve the wall on the right side to narrow the entrance leaving a gap to access the canal side and leave room for the cables which are near the surface.

Proposed by Cllr Cohn,

Seconded by Cllr Wood, and

Resolved: That the quotation of £11,750 for the tarmacking of the car park is approved.

Proposed by Cllr Cohn,

Seconded by Cllr Berry, and

Resolved: That the Council does not go ahead with the drainage system but instead installs two gulleys to take water down to the beck.

Proposed by Cllr Cohn,

Seconded by Cllr Berry, and

Resolved: That the Council approves the quotation of £2000 to narrow the entrance to the car park.

107.20 To note details of estimates for insurance claim for the demolished dry stone wall at the canal side area.

Cllr Berry has received a quote to repair the wall and will get another one to send to the insurance company.

108.20 To receive an update of external work carried out at the Pavilion.

The contractor has been working on repairing and repainting the playground fenceing and has done some work on the changing rooms. He is expecting a delivery of wood to continue work on the changing rooms. The contractor has asked if the Parish Council could make payment in advance for the materials. This was agreed and future invoices should be made out and sent to the Parish Council for payment.

109.20 To consider any other Environment Issues.

- Bases for the 3 benches approved on the playing field.
Cllr Berry has received a quote for £420 +VAT to install the bases and this has been agreed.
- To discuss the boundary between the Village hall and 13 Lidget Rd.
Resident would like to erect a fence and will cut down overhanging branches.
This item is deferred for more information.
- To consider new 'No dogs permitted' signs for the playing fields.
The quote for the aluminium signs was accepted. Measurements will be taken and a number of signs will be ordered.
- Allotments – Cllr Dancer would like to see allotments in the village, unfortunately there is no spare land to facilitate this.

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- A request from the Cricket Club to have a lease in order to apply for grants
 - To form a Sports & Social Club
- This item discussed above.

- 111.20 To consider opening the changing rooms to the football club who have their first home match on 25th Sept. – This item discussed above.**
- 112.20 To approve the quotation of £380 from the Sexton to carry out a risk assessment at the cemetery.**
Proposed by Cllr Cohn,
Seconded by Cllr Barron, and
Resolved: That the quotation of £380 to carry out the risk assessment at the cemetery is approved.
- 113.20 To receive an update on the Neighbourhood Development Plan.**
 - Response from Historic England, Natural England and Environment Agency on the SEA/HRA report.
 - Action to be taken with regard to comments in response to CDC
 - Adobe editing suite is up for renewal (£12.64 +VAT)

CDC should be asked if they are able to convert the pdf of the Plan to a Word document for easier amending.
- 114.20 To consider the devolution of the County and District Councils.**
Seminar 16th September at 6.30pm - 1 member per Council
Cllr Dancer will attend the seminar
- 115.20 To note the amendment to the Clerk's salary following the updated NALC Scale received** SCP16 was approved in July at the 2018/19 rate of £12.15/hr new scale for 2020/21 is £12.48 - Noted
- 116.20 Correspondence and items brought forward by the Chair.**
 - AJ1 grant update – We will be informed by end Sept if the application was successful.
 - Seminar on Fields in Trust - Noted
 - Zoom 20% discount on annual fee (at present paying £15.17/mt upgrade to annual is £119.20/yr – 20% discount before 1st Oct.
Proposed by Cllr Barron,
Seconded by Cllr Cohn, and
Resolved: That we upgrade the Zoom account to yearly
 - Area 5 need to be contacted about the pipes on High Bradley Lane as they have not responded.
 - A resident has asked about purchasing land on Woodfield Drive. – Research needs to be carried out to ascertain who the land belongs to. The Parish Council is not in a position to take this further at the moment.
 - A resident who has been mowing the verge on Ings Drive is having to stop due to ill health. – A letter of thanks will be sent and cutting of the verge will be added to the contractors route.
 - The new wording of the sign at the canal is approved.
 - Cllr Cohn reported that the village hall is being redecorated, the railings painted and a new sign has been ordered.
- 117.20 Date of next meeting Tuesday 20th October 2020 by remote conferencing unless restrictions are removed by that date.**

There being no further business the meeting closed at 22.30pm

Signed:

Date: