

BRADLEYS BOTH **PARISH COUNCIL**

Minutes of the Annual Meeting of the Parish Council held in Bradley Village Hall on Tuesday 18th June 2019 at 7.30pm.

Present:

Cllr Cohn, (Chair); Cllr Barron, Cllr Booth; Cllr Berry, Cllr Dancer, Cllr Slade and Cllr Wood
Ward Councillor Brown (from 7.45pm)
Mags Smith, Clerk
1 member of the public (from 8.15)

20.19 Election of Vice Chairman 2019/2020

Proposed by Cllr Booth,
Seconded by Cllr Cohn, and

Resolved: That Cllr Andrew Slade is elected Vice Chair for 2019/20 and signed the Declaration of Office.

21.19 To receive apologies for absence.

Apologies received from District Cllr Mulligan.

22.19 Recording of Council meetings

The right to record meetings were noted.

23.19 To receive any declaration of interest.

There were no declarations of interest in the items to be discussed.

24.19 To approve Minutes of the meeting held on the Tuesday 21st May 2019

Proposed by Councillor Cohn
Seconded by Councillor Berry, and

Resolved: That the Minutes of the meeting held on the 21st May 2019 are a true record of proceedings and were signed by the Chair.

25.19 Adjournment for Public enquiries

The member of the public updated the Council on the proposed projects by the Bradley Show Committee. The Show will not go ahead this year through lack of volunteers, however the group is looking at the possibility of a Spring Show to be held in the Village Hall. They would also like permission to move the picnic tables and benches from the Canal side to the Village Hall Car park to create an event to refurbish the tables and benches which are in a poor state.

26.19 Reports from Ward and District Councillors

No report from Cllr Mulligan.

Cllr Brown reported that the application to build 7 houses at Kildwick which was refused by the Planning Committee was upheld at appeal. A new application had been received and the Planning Committee asked for more time so this was deferred to the next meeting. CDCs Local Plan has been examined and the inspector is hearing evidence of the questions he had. It is thought it would be adopted in weeks rather than months.

27.19 To consider any planning applications received.

To consider any planning applications received.

27.19.01 New Planning Applications

2019/20446/FUL - 2 no. speculative light industrial units.- Unit 3 Enterprise Way
Airedale Business Centre BD23 2TZ

Resolved: The Parish Council objects to this application and supports the Tree Officer's comments that reducing the trees in the area will have a detrimental effect, especially as trees were felled previously without permission.

Signed:

Date:

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2019/20392/FUL - Proposed menage - Rock Royd Farm Keighley Road Low Bradley BD20 9HF

Resolved: The Parish Council neither supports or objects to this application but would support Cllr Brown's comments that a condition of the application should be that the menage is for private use rather than commercial.

2019/20563/HH - Extensions to dwelling house - 31 Aire Valley Drive Low Bradley BD20 9HY

Resolved: The Parish Council has no objections to this application.

27.19.02 Applications granted –

2019/20388/LBC Listed Building Consent for replacement of window frames and glazing to windows A,B,C and D on the North elevation. Old Hall, College Road, Bradley. - Noted

2019/20217/HH Excavation of garden to front of house to create a fire pit and seating area and move position of garden gate. 1 Cross Lane Court, Bradley. - Noted

27.19.03 Applications Refused - None

27.19.04 To consider any other planning issues.

To consider setting up a Planning Committee

Cllr Booth suggests a separate Planning Committee which would give more time to consider applications. Once the Neighbourhood plan is adopted the Council would need to be specific with objections. If it is agreed to set up a Planning Committee, a decision needs to be made if we should invite residents with experience of planning to join the Committee, though they won't be able to vote. Proposed by Cllr Booth,

Seconded by Cllr Berry, and

Resolved: That the Parish Council agrees in principal to set up a Planning Committee with further discussion to be had on the make up of the Committee.

28.19 Financial Report.

To approve Financial Report and payment schedule for June 2019

Current Account at 31.05.2019	£15,930.82
Deposit Account at 1.4.2019	£13,843.45

M. Smith (June Salary)	25/06/2019	269.82
Yorkshire Water (Toilet block)	23/05/2019	12.50
Yorkshire Water (Pavillion)	23/05/2019	36.77
M. Smith (new HP printer)	31/05/2019	42.50
Gordon Pratt (painting cg rooms& repair pipe)	03/06/2019	345.00
Gordon Pratt (playground repairs)	03/06/2019	50.00
Merritt & Fryer (paint)	28/05/2019	54.98
Eon (Pavillion electric)	02/06/2019	22.94
Boundless (Broadband)	12/06/2019	29.99
HMRC Employers PAYE	05/06/2019	100.60
Autela Payroll Services	11/06/2019	39.23
F. Plumridge (grass cutting)	06/06/2019	300.00
James Lampkin (repair disabled toilets)	07/06/2019	120.00

Signed:

Date:

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Total: £1394.34

Proposed by Cllr Barron,
Seconded by Cllr Berry and

Resolved: That the Financial Report and Payment Schedule for June 2019 is approved.

29.19 To approve the Annual Governance & Accountability Return (AGAR)

29.19.01 To certify Bradleys Both Parish Council as exempt from external audit for fiscal year 2018/19

Proposed by Cllr Cohn,
Seconded by Cllr Dancer, and

Resolved: That the Parish Council approves the Certificate of Exemption from the external audit for the year 2018/19

29.19.02 To note the Annual Internal Audit Report for 2018/19 including page 4 of the Annual Governance & Accountability Return 2018/19

Proposed by Cllr Cohn,
Seconded by Cllr Barron, and

Resolved: That the Parish Council note and approve the Annual Internal Audit Report for 2018/19 included in page 4 of the AGAR 2018/19

29.19.03 To approve Section 1 – Annual Governance Statement 2018/19 for Bradleys Both Parish Council on page 5 of the AGAR 2018/19

Proposed by Cllr Cohn,
Seconded by Cllr Dancer, and

Resolved: That the Parish Council approves Section 1 – Annual Governance Statement 2018/19 on page 5 of the AGAR 2018/19

29.19.04 To approve Section 2 – Accounting Statement 2018/19 for Bradleys Both Parish Council on page 6 of the AGAR 2018/19

Proposed by Cllr Cohn,
Seconded by Cllr Dancer, and

Resolved: That the Parish Council approves Section 2 – Accounting Statement 2018/19 on page 6 of the AGAR 2018/19

29.19.05 To approve the publication of documents required by Accounts & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

Proposed by Cllr Cohn,
Seconded by Cllr Barron, and

Resolved: That the Parish Council approves the publication of documents required by Accounts & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

30.19 To receive an update on the finger post sign

The finger post should be erected week commencing 24th June 2019

31.19 To receive a report from the meeting with the Canal & River Trust held on 17th June.

Signed:

Date:

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A report from the Canal & River Trust was circulated outlining their proposal for the Amenities area.

It had been provisionally agreed at the meeting that the whole of the car park area could be used by the Canal & River Trust during the work on the towpath. However, the grassed area which has now also been requested was not mentioned at the meeting. The Clerk will email and ask what the grassed area will be used for and if they can send a specification and plan for resurfacing the car park ready for tarmacing following completion of the work.

32.19 To receive an update Playing Field issues

- **Update on the Pavilion kitchen refurbishment**

The kitchen work is nearing completion and is a great improvement.

- **Grant for Cricket Club** – Unclear what the grant is needed for.

33.19 To nominate someone to carry out the risk assessments.

Cllr Cohn will carry out the risk assessments with the Clerk

34.19 To consider any Environment Issues

- **Tree survey** – Still looking at costings. The embankment from the cemetery to the roadside needs clearing before a tree assessment can be carried out.

Proposed by Cllr Booth

Seconded by Cllr Cohn, and

Resolved: That the Parish Council approves the cost of clearing the embankment as the cost will be justified on Health & Safety grounds.

- **To discuss removal of flagged steps area to make a sloped grassed area.** – Deferred until after the risk assessments have been completed.

- **Tree Planting Funding.**

Cllr Slade will contact CDC following their email of grant funding from Defra for tree planting with some proposals for our area.

35.19 To receive an update on the Neighbourhood Development Plan and approve the submission of all documents to Craven District Council.

Cllr Booth reported that the minor changes will be done by the printer then the Plan will be put on a memory stick and, following approval by the Parish Council will be formally submitted to CDC.

36.19 To consider a traffic survey on Skipton Road

Deferred while Cllr Dancer gets more information.

37.19 To receive an update from the Bradley Show Committee and approve, or otherwise, a quotation for deep cleaning the public conveniences.

- Show cancelled for this year due to lack of volunteers – There may be a music event taking place, a decision to follow.
- Bradley Show Committee renamed Bradley Village Group - Noted
- Plans to refurbish picnic tables & benches or replace - The suggestion of an event to move the tables & benches to the Village Hall car park whilst they are refurbished. Agreed by the Parish Council as they would be placed on the part of the carpark which is the responsibility of the Parish Council. The Village Hall Committee also has to approve.

Signed:

Date:

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The decision on cleaning the public toilets will be deferred until a clearer picture is received from the Show committee as to what is going ahead.

38.18 Correspondence and items brought forward by the Chair.

- Consultation on renewal of local bus services - Noted
- The Public Sector Bodies (Websites & Mobile Applications) No.2 Accessibility Regulations 2018. – Cllr Wood will look at what is required to update the website.
- Street signs on Ings estate are beginning to rot and need replacing or repairing.
- The pointing on the toilet ridges needs replacing
- The ducklings have been killed by mink
- Mike's bench has been taken away for refurbishing. The other benches could do with some attention to sand and stain areas.
- There is a query on the boundary wall at the playing field and the field which is to be built on, who owns?

39.18 Date of next meeting Tuesday 16th July 2019

Proposed by Cllr Slade,
Seconded by Cllr Cohn, and

Resolved: That the Parish Council will meet on Tuesday 20th August and there will be no meeting in September due to holidays.

Signed:

Date: