

# **BRADLEYS BOTH** **PARISH COUNCIL**

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## **Minutes of the Annual Meeting of the Parish Council held in Bradley Village Hall on Tuesday 21<sup>st</sup> May 2019 at 7.30pm.**

### **Present:**

Cllr Cohn, (Chair); Cllr Booth; Cllr Berry and Ward Councillor Brown (from 8.25pm)  
Mags Smith, Clerk

### **1.19 Election of Chairman 2019/2020**

Proposed by Cllr Booth,  
Seconded by Cllr Berry, and  
Resolved: That Councillor Cohn is re-appointed to the office of Chair and signed the Declaration of Office.

### **2.19 Election of Vice Chairman 2019/2020**

This item is deferred.

### **3.19 To receive apologies for absence.**

Cllr Barron; Cllr Dancer; Councillor Wood and District Cllr Mulligan.

### **4.19 Recording of Council meetings**

The right to record meetings were noted.

### **5.19 To receive any declaration of interest.**

There were no declarations of interest in the items to be discussed.

### **6.19 To approve Minutes of the meeting held on the Tuesday 16<sup>th</sup> April 2018**

Proposed by Councillor Booth,  
Seconded by Councillor Cohn, and  
**Resolved:** That the Minutes of the meeting held on the 16<sup>th</sup> April 2019 are a true record of proceedings and were signed by the Chair.

### **7.19 Adjournment for Public enquiries**

There were no members of the public present.

### **8.19 Reports from Ward and District Councillors**

There were no Councillors present at this time.

### **9.19 To consider any planning applications received.**

#### **9.19.01 New Planning Applications**

2019/20217/HH Excavation of garden to front of house to create a fire pit and seating area and move position of garden gate. 1 Cross Lane Court, Bradley.

Although no specific objection was raised by the Parish Council, there was uncertainty about approving the fire pit as it was unknown what would be burnt. The location is central to the village and surrounded by houses would there be an issue with smoke.

#### **9.19.02 Applications granted**

2018/19475/FUL Construction of detached dwelling with off street parking.  
Former Coal Yard Adjacent To Leeds-Liverpool Canal , Ings Lane, Bradley  
*Comment on this application being granted is discussed at item 14.19*

- **9.19.03 Applications Refused – None**
- **9.19.04 To consider any other planning issues.**

Signed:

Date:

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## **10.19 Financial Report.**

To approve Financial Report and payment schedule for May 2019

Current Account at 30.4.2019	£17,912.81
Deposit Account at 1.4.2019	£13,843.45

### **Payment Schedule for May 2019**

Village Hall Half yearly grant	15/05/2019	750.00
Village Hall drain repair	15/05/2019	400.00
Boundless (Broadband)	12/05/2019	29.99
M. Smith (May salary)	25/05/2019	269.82
Bulloughs (cleaning changing rooms floors)	30/04/2019	149.76
Bradley Village Hall room rental	09/05/2019	55.00
A. Slade (two trees)	15/05/2019	62.98
F. Plumridge (grass cutting)	15/05/2019	300.00
NYCC (street light electric)	15/05/2019	153.70

<b>Total</b>	<b>£2,171.25</b>
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Proposed by Councillor Cohn,  
Seconded by Councillor Booth, and

**Resolved:** That the Financial report and Payment Schedule for May 2019 is approved.

## **11.19 To review and approve Standing Orders and Financial Regulations (previously circulated)**

- i. Review of inventory of land and assets including buildings and office equipment;
- ii. Confirmation of arrangements for insurance cover in respect of all insured risks; **Long term policy not up for renewal**
- iii. Review of the council's and/or staff subscriptions to other bodies;  
**Agreed Standard Practice: YLCA subscription**  
**ICO Subscription**
- iv. Review of the council's complaints procedure;  
**Agreed Standard Practice**
- v. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998; **Agreed Standard Practice**
- vi. Review of the council's policy for dealing with the press/media;  
**Agreed Standard Practice**
- vii. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.  
**Agreed Standard Practice**

## **12.19 To receive an update on the finger post sign.**

Signed:

Date:

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The artwork for the Village Hall directions was approved but it was requested that the arrow would be at the pointed end of the fingerpost to match the reverse side. It was also agreed that the lettering be painted black and oiled.

**13.19 To receive an update on the Amenities car park entrance improvement**

And to discuss the request from the Canal & River Trust for the use of the car park.

Proposed by Cllr Cohn,

Seconded by Cllr Berry, and

**Resolved:** That the Canal & River Trust are asked to attend a meeting at the Amenities car park to discuss their use whilst work is carried out on the tow path.

**14.19 To consider setting up a Planning Committee**

Cllr Booth reported that he attended the Planning Committee meeting with regard to application 2018/19475/FUL. There has been changes in the order of business on the Committee. The Officers now speak first followed by the Parish Council then other interested parties. A vote was taken on this application and it was granted. It was said that the proposed dwelling was not isolated from the village. Cllr Brown, who was also present at the meeting, felt that the decision would set a precedent for building on the canal side.

Cllr Brown has been elected to the Planning Committee along with Cllr Pringle for West Craven Ward, they are both Independents. The Committee is given training by a neutral trainer.

It was noted that once the Neighbourhood Plan is adopted by CDC, it will carry more weight and the Planning Committee must abide by it.

Cllr Booth asks that a meeting of the NDP Steering Group be arranged for the 4<sup>th</sup> June.

**15.19 To receive an update on Pavilion issues**

- **Advertising boards**

Following the decision that the Cricket Club would need to apply for planning permission for permanent advertising, this has been deferred while they consider funding of £400 plus for the application.

- **New Kitchen**

The new kitchen is taking shape, pictures circulated.

- **Repair to disabled toilet**

The plumber who is working on the kitchen has repaired the disabled toilet in the Pavilion.

**16.19 To consider any Environment Issues**

- **Tree survey** - Deferred
- **Steps at Pavilion** - Deferred
- **Refurbishment of picnic tables**

At the Bradley Show meeting a member had offered to jet wash the picnic benches if they could be transported to their home for the power. Unfortunately there is no one to transport them but thanks were given for the offer.

Another member has offered to get pictures of picnic benches that their workplace were disposing of which may be suitable for the canal area.

Signed:

Date:

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- 17.19 To receive an update from the Bradley Show Committee and approve a quotation for deep cleaning the public conveniences before the Show.**  
The Clerk reported that it was likely that the Bradley Show would be cancelled this year due to insufficient volunteers to erect the marquees and organise the event. It was suggested that, as the Fell Race will go ahead, that some kind of music event would be staged. The Show Committee have another meeting in two weeks when things should be clearer. Until that time the decision to deep cleaning the public toilets is put on hold.
- 18.18 Correspondence and items brought forward by the Chair.**
- YLCA representatives at branch meeting. – Due to insufficient Councillors present at the meeting, it was decided to defer this item.
  - Cllr Cohn advised that the Village Hall Committee was short of numbers and requested that an appeal should be placed on the PC website and Facebook page. If those left on the Committee were to resign, it would mean the Village Hall would have to close.
- 19.18 Date of next meeting. Tuesday 18<sup>th</sup> June 2019**

There being no further business the meeting closed at 8.45pm

Signed:

Date: